

Argos Summer Kickoff Festival

June 21st, 22nd & 23rd, 2024

Vendor Agreement and Vendor Application

- Right to Sell:** Argos Summer Kickoff Festival grants you, the Vendor, the right to sell, distribute, display, or provide — and Vendor agrees to sell, distribute, display, or provide — at the festival site, only the items and/or services listed and described on the Vendor Application.
****NO INDIVIDUAL RAFFLES WILL BE ALLOWED****
- Outdoor Booth Space:** Argos Summer Kickoff Festival will provide an **OUTDOOR** 10x10 space at the festival site for the exclusive use of the Vendor. Space is “AS IS”—you provide tables, chairs, canopy, and any other items/accessories you may need. Canopies need to be weighted down. Argos Summer Kickoff Festival will provide night security.
- Table Space:** Argos Summer Kickoff Festival will provide an **OUTDOOR** 8’ Space and 1 Table (6-8’) under a Pavilion at the festival site for exclusive use for “Commercial & Non Profit” groups who just want to hand out materials. Table Space will be available for 2 Hour Slot per shift. Space is “As Is”, you will need to provide your own chairs and any other items/accessories you will need.
- Cost of Booth:** We have 4 different options available. (1) Booth Space for “Standard” is \$45.00 (2) Booth Space for “Electric” is \$55.00 (3) Booth Space for “Non Profit” is \$30.00 (4) Table Space for “Commercial & Non Profit” is \$10 per 2 hour slot. **If your equipment is larger than a 10x10 then you must purchase additional spots.** Please specify if you need an “Electric”, “Standard”, “Non Profit” or “Table” on the application. Booth space must be **“PAID IN FULL”** before June 1, 2024. Payments can be made by either sending a check payable to “Argos Festival” and mailed to P.O. Box 94; Argos, IN 46501 or sending a payment through PayPal to argossummerkickoff@gmail.com and add a note in the comments.
Please note that our booth space cost is for this year only.
- Vendor shall pay Argos Summer Kickoff Festival the agreed upon amount for the use of the designated booth space, to be paid in full prior to the event. ***NO REFUNDS***
- Set Up:** Friday - Vendor agrees to set up his/her booth in the designated space on Friday June 23rd, between 8:30am-3:30pm, or by special arrangement with our Vendor Coordinator. Thursday Setup with prior arrangements will be allowed. Booths must be fully set up and open for business by 5:00pm on Friday. ALL VEHICLES must be moved out of the park and parked in the designated parking lot by 4:00pm Friday and will remain out of the park until after 4:30pm on Sunday. NO OVERNIGHT PARKING ALLOWED IN THE PARK. Vendors will be allowed on Saturday and Sunday morning until 9:30am to drive into the park and restock booths if needed. All vehicles need to be out of the park by 9:30am.
- Festival Hours:** Vendor agrees to have his/her booth open for business for the full time of the festival from at least 5:00pm-10:00pm on Friday and 10:00am-10:30pm on Saturday and 10:00am-4:00pm on Sunday.
- Break Down:** No cars will be allowed in the park until **AFTER** 4:30pm on Sunday, June 23rd, until all pedestrians have cleared the drives. Vendor agrees to break down his/her booth and remove **EVERYTHING** they brought with them by 11:00pm Sunday evening, or by special arrangement with our Vendor Coordinator, by 11:30am on Monday, June 24th.

9. **Parking Passes:** Included in your vendor fee, you receive 1 Vendor Parking Pass. If additional Parking Passes are needed you can purchase a Weekend Pass at a discount of \$5 per pass.
10. **Camping:** Location to be determined. The cost is \$30.00 per night per unit. (Price is subject to change) You will have access to electric hookup. There is NO sewer hookup. Primitive Camping is available at \$10 per night. NO CAMPFIRES ALLOWED. Camping must be paid for prior to setting up.
11. **Clean Up:** Vendors shall keep their booth area clean and sanitary at all times. Vendor shall be responsible for removing any and ALL trash, recycling, and compost from his/her booth and surrounding area, and for disposing of it in the designated containers provided onsite. Please clean your site fully before leaving and take everything with you.
12. Vendors are responsible for providing the entire contents of his/her booth including, but not limited to: decorations, fixtures needed to complete his/her booth, including a canopy for shade, tables, chairs, display racks, electrical cords, etc.
13. Vendors are responsible for complying with all County Fire and Safety Regulations.
14. Vendors agree to indemnify and hold Argos Summer Kickoff Festival, its producers, sponsors, staff, harmless from any damages, damages from fireworks, claims or causes of action arising out of, or in any way connected with, the activities of the vendor, or sale by the vendor to the attendees of its products and/or services at Argos Summer Kickoff Festival.
15. **Liability Insurance:** Vendors are required to show proof of Liability Insurance. If you do not have insurance then you will be required to sign a waiver.
16. If in the judgment of Argos Summer Kickoff Festival, the operation of the booth or the quality of merchandise or services does not meet the requirements of this agreement, or if the vendor is in default of any other term of this agreement, Argos Summer Kickoff Festival may terminate this agreement in part or in its entirety at any time.
17. Vendor may terminate this agreement at any time prior to the event with the understanding that ALL FEES PAID to Argos Summer Kickoff Festival will be forfeited by the Vendor. Once set up at the event, Vendor agrees to stay setup for the full event, until 4:30pm on Sunday.
18. Sales or Distribution of the following items are prohibited: alcohol, tobacco, illegal substances, animals, guns, other weapons, and toy weapons.
19. **NO PETS, FIREARMS, ALCOHOL, SMOKING, DRUGS, SKATEBOARDS, BICYCLES OR UNAUTHORIZED GOLF CARTS** are allowed at the Argos Summer Kickoff Festival or anywhere within the park during the festival. There will be designated "Smoking" areas provided.
20. **NO RAIN DATES:** Festival will proceed no matter what the weather is doing. No Refunds will be issued for weather.

Please read the above Vendor Agreement and the Vendor Application. If you have any further questions, please contact our Vendor Coordinator. Melinda Ellis at melinda.argosfestivals@gmail.com

2024 Vendor Application

Please use this form to apply for a Vendor Booth Space at Argos Summer Kickoff Festival. Please fill it out completely, then mail to P.O. Box 94; Argos, IN 46501. Please make a copy and save it for your records. We only allow one vendor space per product line ex. Tupperware, Thirty-One, It works, etc. You may also mail a check or money order to us. **This event is 1st come 1st serve.** If we have more than 1 application for a product line, we will take the 1st application received and the 2nd party will be notified with application returned to them.

Vendor Booth Name:

Contact Person:

Mailing Address:

City

State

ZIP Code

Phone Number:

(Home) _____ (Cell) _____

Email Address: _____

Website: _____

*I have read the Vendor Agreement and I agree to ALL of the terms. ___ YES ___ NO

Please list ALL items and/or services will be offered within your booth:

Booth/Equipment Dimensions: _____

Booth Requested: Standard _____ Quantity _____ (OR) Electric _____ Quantity _____
(OR) Non Profit _____ Quantity _____ (OR) Table _____ Quantity _____

Camping Requested: ____ YES ____ NO Number of nights _____

Is there anything else you would like to ask or tell us?

Print Name _____ Date _____

Sign Name _____ Date _____

(OFFICE USE ONLY)

***Date Application Received:** _____ **Date Insurance/Waiver Received:** _____

Date Paid: _____ **Amount Paid:** _____

Check #: _____ **PayPal:** _____ **Cash:** _____

***Number of Spots:** _____

Regular _____ **Electric** _____ **Non Profit** _____ **Table** _____

***Camping Requested:** ____ Yes ____ No

Date Paid: _____ **Amount Paid:** _____

Argos Summer Kickoff Festival

www.argosfestivals.org
PO Box 94
Argos, IN 46501

Hold Harmless Agreement

The Vendor hereby agrees to strict compliance with IC 22-9-1-2 of the Indiana Civil Rights Acts. All goods and services are to be provided without regard to race, religion, color, sex, national origin or ancestry, and failure to comply with this requirement constitutes an assumption of any and all liabilities for failure to comply yourself, our agents and employees.

The Argos Summer Kickoff Festival (Argos Festivals) assumes no liability for loss of property or by reason of any claim for personal injury, including death. The Vendor herein releases and discharges the Argos Festivals, its component members and their successors from liability of any character and agrees to indemnify said parties from any and all liability by reason of the injury to property and/or persons, including death which may occur within or upon the premises herein described in any manner connected with use thereof by Vendor.

_____ I understand that by turning in my registration form that I am agreeing to follow the Argos Summer Kickoff Festival's Vendor's Rules and Regulations.

Accepted and Signed by

Vendor

Date

Approved and signed

By _____
Argos Summer Kickoff Festival Representative